

**VOLUNTEER INFORMATION**  
**義工申請資料**

We appreciate your willingness to serve at Hong Kong Adventist Hospital. Please complete this form to help us better organize and plan the volunteer program.

感謝您願意為香港安醫院服務。請填妥以下資料表以助我們可以更妥善安排適合的義工計劃。

(\*Please delete whichever inappropriate)(\*請刪去不適用)

Name:(Mr/Mrs/Ms\*)

姓名:(先生/女士\*)

Date of birth:(dd/mm/yyyy)

出生日期:(dd/mm/yyyy)

Address:

地址:

Contact Numbers:

聯絡電話:

(Home 家)

(Mobile 流動)

**Education and Training 教育及培訓**

	Name of School 學校名稱	Level(Major) 程度(主修)
Secondary 中學		
Post-Secondary 專上學院		
University 大學		
Others(Professional/Trade) 其他(專業訓練)		

**Skills & Language 技能及語言**

Pc Knowledge:

電腦知識:

Clerical Skills

文書工作技能

Language spoken:

語言:

Typing:

打字速度:

(中):

wpm

(英):

wpm

Cantonese:

廣東話

English:

英文:

Putonghua:

普通話:

Others:

其他:

**Work/Volunteer Experience 工作/義工經驗**

Name of Institution/Specialty 機構及部門名稱	Position 職位	From (MM/YYYY) 由 (MM/YYYY)	To (MM/YYYY) 至 (MM/YYYY)	Full or Part-time 全職或兼職

Work/Volunteer Referee:

工作/義工資詢人:

Desire to serve in:

有興趣服務:

Customer Service

客戶服務

Office

文職

Clinical

醫療

Others:

其他:

Availability: Days Available:(Eg: Monday to Friday)

空檔時間: 日子:(例如:星期一至五)

Times Available :(Eg: 9p.m. to 6p.m.)

時段:(例如:上午九時至下午六時)

Start Date:

開始日期:

End Date:

結束日期:

Thank you again for your application! You will be contacted once we find a suitable vacancy that matches your available time period and skill set.

感謝您的申請! 若找到適合您的義工空缺我們將會與您聯系。